

## CPE 43rd Advisory: Additional information on the implementation of Fast and Easy Testing (FET) regime

Dear Sirs,

This 43<sup>rd</sup> CPE Advisory provides additional information on the implementation of Fast and Easy Testing (FET) regime, following the 42<sup>nd</sup> CPE Advisory issued on 14 July 2021. This is for strict compliance by all Private Education Institutions (PEIs). Attached is the 42<sup>nd</sup> CPE Advisory for reference.



Email 42nd Advisory  
to all PEIs on prep for

### FET Regime for PEIs

2 **PEIs that are not on term break are required to commence the FET regime from 26 July 2021, with the first test to be conducted within 14 days (i.e. by 9<sup>th</sup> August).** For PEIs on term break, the FET regime should commence upon the start of PEIs' new term, with the first test to be conducted within 14 days from the first day of the new term. As a good practice, PEIs are encouraged to put in place the FET regime before term starts, where possible.

3 All staff involved in the FET regime should undergo ART **every 14 days**. For staff who are on leave at start of the FET regime, they should get tested **on the same day** when they return from their leave. PEIs may stagger the tests for staff and need not start the tests for everyone on the same day.

4 The groups of staff (including part-time employees) that will need to undergo the FET regime are:

- a. All staff teaching in mask-off settings such as dance, singing, wind/brass instruments, voice and theatre training, physical education and other sports-related activities;
- b. All staff working in a gym and/or fitness studio with individuals who are unmasked;
- c. All cleaners hired directly by PEIs or contract cleaning staff if they clean in a high-risk setting where individuals are unmasked (e.g. canteens, sports facilities); and
- d. All F&B staff hired directly by PEIs e.g. canteen staff.

5 PEIs should ensure that **anyone who is part of the mandatory FET regime** tests negative in the last 14 days before entering PEI premises. This can be done by requiring the person to present their SMS with their testing result which is sent to them once their ART results are uploaded on SRS. This result is also available on the HealthHub App. The person can log into the Healthhub App using his/her SingPass and go into the Covid-19 Records Test Result section to find the results to show the PEI.

### Training for Supervisors

6 Reference to the 42<sup>nd</sup> CPE Advisory, PEIs must ensure that their Supervisors under the FET regime have attended the 4-hour virtual Supervisory Training in ART Self-Swab that is conducted by the Ministry of Health's appointed training provider, HMI Institute of Health Sciences Pte Ltd before they perform their supervisory role. PEIs are not required to submit supervisor details to CPE.

7 Supervisors can proceed to conduct ART supervision duties once they have completed the training. A certificate will be provided one month after the course. Training will be free until 30 September 2021, and PEIs can register for the training directly at <https://hmi-ihs.com/supervisory-training-in-art-self-swab/>. Supervisors are advised to register for the training early as the training slots will be available on a first-come-first-served basis.

## Distribution of ART test kits

8 Reference to the 42<sup>nd</sup> CPE Advisory, depending on the number of ART test kits ordered, the delivery mode will be as follows:

- a. For less than 75 kits (monthly), self-collection. PEIs should be typically assigned a pick-up point within 2km of its address.
- b. For 75 kits or more (monthly), direct delivery to PEI designated premise.

9 **The first batch of ART test kits will likely be delivered on 30 July 2021.** PEIs' POCs will receive an email or SMS on the collection / delivery details after confirmation of the order. If PEIs' POCs do not receive the notification by 30 July 2021, PEIs can contact CPE at [CPE\\_Registration@ssg.gov.sg](mailto:CPE_Registration@ssg.gov.sg) for assistance.

10 ART test kits must be used **with prudence** and PEIs need to ensure that only one test kit is used per employee for one cycle of the FET, unless the test result is invalid.

## Setting up of ESSS stations and storage of ART test kits

11 PEIs are to identify appropriate venues to set up self-swab stations and to store ART test kits. PEIs can refer to the guidelines provided by HPB in [Attachment 1](#).



Attachment 1 -  
Ground Operations

## Conduct of ESSS by PEIs

12 PEIs are required to ensure that compliance to the following when carrying out ESSS:

- a. Staff carrying out ESSS are to be supervised by a Supervisor;
- b. Staff are to use new ART test kits each time they carry out ESSS (i.e. no reuse); and
- c. Staff should properly dispose used ART test kits after they have carried out ESSS. The used ART test kits should be double-bagged and tied before disposing them in closed bins such as pedal bins;
- d. Ensure supervisors and staff comply with the procedures for 'AG+' or 'Double Invalid' cases. A copy of the process flow to manage 'AG+' or 'Double Invalid' cases is provided in [Attachment 2](#).



Attachment 2 -  
Management protocol

## Uploading of test results onto Swab Registration System (SRS)

13 PEIs are required to upload the test results obtained by their staff from ESSS onto SRS in accordance with the following:

- a. If the test result is 'AG+' or 'Double Invalid', PEIs are to upload the test result of that staff onto SRS **no later than 30 minutes** after the ESSS for that staff is completed; or
- b. If the test result is 'AG negative', PEIs are to upload the test result of that staff onto SRS **no later than 24 hours** after the ESSS for that staff is completed.

A guide on SRS is provided in [Attachment 3](#).



Attachment 3 - SRS  
Guide for schools\_v1

14 Staff whose test results are uploaded into SRS will receive a SMS on their testing results. The ESSS results will also be available on HealthHub App.

## Briefing session on FET

15 SSG will be organising a one-off briefing and clarification session on **21 July 2021 at 3pm, via Zoom**, to walk-through the FET requirements and address any queries. PEIs are strongly encouraged to attend the session. To register, PEIs can submit the participants' information on [FormSG](#) by **19 July 2021**. The details of the Zoom session will be provided after the end of the registration.

## Contacts for Clarifications

16 For clarifications on FET and SRS matters, PEIs may contact the following:

- a. For FET regime, please call FET hotline at 6876 5830
- b. For SRS matters, please email [AskSRS@hpb.gov.sg](mailto:AskSRS@hpb.gov.sg)

17 For other matters relating to this Advisory, please contact us via [CPE\\_Registration@ssg.gov.sg](mailto:CPE_Registration@ssg.gov.sg). Thank you.