

13 August 2021  
(Last updated: 8 November 2021)

Dear Enterprises

## **FAST AND EASY TESTING (“FET”) FOR THE PRIVATE TUITION AND ENRICHMENT SECTOR**

1. **With effect from 3 September 2021 onwards, all enterprises in the private tuition and enrichment sector<sup>1</sup> (“Enterprises”) must comply with the mandatory requirements set out in this updated notice. For avoidance of doubt, the mandatory requirements are specified in the paragraphs below prefaced with the words ‘[Mandatory]’**

### **Background**

2. The purpose of the FET regime is to further reduce the risk of transmission of COVID-19 in settings with unmasked or unvaccinated clients or where services are performed under prolonged and close contact with clients, or where there are frequent interactions with the community. Under the FET regime, Enterprises are required to ensure that their employees (including part-time employees and persons who work under their direction, e.g. contractors and subcontractors), undergo regular FET using the COVID-19 Antigen Rapid Test (“ART”), regardless of their vaccination status. Self-employed persons working in these settings should also ensure that they adhere to the FET regime.
3. The FET regime and the mandatory requirements set out in this notice are imposed on Enterprises under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020. Failure to comply with the requirements set out herein may result in prosecution and/or other enforcement action, including suspension/closure of operations<sup>2</sup>. Checks will be conducted by enforcement teams to verify if Enterprises have complied with the mandatory requirements set out in this notice.

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<sup>1</sup> **[Updated as of 1 November 2021]** Enterprises include all private tuition and enrichment centres that have individuals falling in the categories listed in para 4. Individuals who have recovered from a COVID-19 infection in the past 270 days are exempted from the FET Requirement. If the infection was more than 270 days ago, they can be exempted from the FET Requirement only if they are fully vaccinated. This includes persons who a) recovered from a COVID-19 infection and subsequently receives at least one dose of COVID-19 vaccine (two doses if Sinovac or Sinopharm) that has been authorised under the Health Sciences Authority’s Pandemic Special Access Route or listed on the World Health Organisation’s Emergency Use Listing (WHO EUL) no earlier than 3 months after date of positive PCR, and b) are fully vaccinated before being infected with COVID-19 and subsequently recovering from it. Persons who received one dose of COVID-19 vaccine before being infected would need to receive their 2nd dose (3<sup>rd</sup> dose if Sinovac or Sinopharm) to be exempted. For individuals who are re-infected, the 270 days exemption starts from the date of the first C+ result of the re-infection.

<sup>2</sup> **[Updated as of 1 November 2021]** Enterprises are reminded to comply with the other requirements imposed under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020 and implement the Safe Management Measures (“SMMs”) as set out on the [COVID Gobusiness website](#). They are also reminded to comply with the relevant [SMMs](#) that have been set out by Government Agencies.

## FET Requirements for Enterprises

4. **[Mandatory]** All Enterprises must ensure that all their employees<sup>3</sup> and persons who work under their direction or at their premises (collectively, “Workers”) undergo FET at least once every 7 days:
  - (1) All individuals working within the premises of private tuition and enrichment centres that have students aged 12 years old and below (i.e. born in 2009 or later) even if the individuals do not come into contact with the students; and
  - (2) All staff working within the premises of private tuition and enrichment centres that are located in retail malls.
- 4A. Enterprises with Workers who fall within the scope of any other requirement under the Sports and/or Arts and Culture Sectors are not subject to the requirements set out in this notice for those workers.
5. For the avoidance of doubt, if an Enterprise consists of only one self-employed person, he or she has to comply with the FET Requirement as well. Workers who do not interact with students aged 12 and below and are working in a separate worksite that is not: (a) part of the premises of the private tuition or enrichment centre serving students aged 12 and below; or (b) located in retail malls are not required to undergo FET.
6. **[Mandatory]** After their Workers undergo FET, Enterprises shall verify<sup>4</sup> that Worker’s test results.
7. Where the Worker has obtained an “AG+” test result, Enterprises are strongly recommended to guide the Worker to abide by the prevailing management postures for such cases that are set out on the Ministry of Health’s (“MOH”) website at <https://www.moh.gov.sg/>.
8. **[Updated as of 1 November 2021]** To meet the FET Requirement, Enterprises are encouraged to conduct **Employer-Supervised Self-Swab (“ESSS”)** for their Workers. Details on how to conduct ESSS are set out in paragraphs 9 to 16 below. The costs for the ART test kits that will be used for ESSS will be borne by the Government until 31 December 2021.

## Requirements for Enterprises conducting ESSS

9. ESSS involves Workers using an ART kit and performing a swab on themselves under the supervision of a supervisor (“**Supervisor**”). The swabbing and supervision can be done either at the workplace or virtually using tools such as video conferencing.

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<sup>3</sup> This includes both full- and part-time employees, as well as individuals who are contractors, subcontractors, employees of contractors and subcontractors who work at the workplace of the Enterprise.

<sup>4</sup> Enterprises are required to inspect any physical test result slip, SMS or test kit evidencing the test result of the Worker. It would not be sufficient for Enterprises to rely on oral statements by Workers to fulfill this obligation.

10. **[Mandatory]** Enterprises conducting ESSS for their Workers shall:
- (1) appoint an adequate number of Supervisors to ensure that each and every Worker is supervised by a Supervisor whenever they carry out ESSS;
  - (2) **[Updated as of 8 November 2021]** ensure that the Supervisor properly performs his supervisory role<sup>5</sup>;
  - (3) ensure that Workers comply with the steps set out in paragraph 14 below and properly perform the swabs on themselves;
  - (4) ensure that the test results obtained by Workers from ESSS are uploaded on the Swab Registration System (“**SRS**”) in accordance with the requirements set out under paragraph 15 below;
  - (5) ensure that the ART test kits used for ESSS are those that are set out on the Health Sciences Authority’s website at [https://www.hsa.gov.sg/consumer-safety/articles/covid19\\_ARTselfests](https://www.hsa.gov.sg/consumer-safety/articles/covid19_ARTselfests).
- 10A. Where the Workers have obtained an “AG+” test result while conducting ESSS, Enterprises are recommended to strongly encourage them to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>. The follow-up ART under Protocol 2 does not need to be carried out under supervision and the results do not need to be uploaded to SRS. Enterprises are to use self-sourced ART test kits for the follow-up ART test and not those that have been supplied by the Government under the FET regime.

#### *Requirements for Supervisors*

11. **[Updated as of 8 November 2021] [Mandatory]** If a Supervisor is above 50 years old, Enterprises must ensure that he or she is fully vaccinated against COVID-19 (i.e. they received two doses of the COVID-19 vaccination under Singapore’s national vaccination programme or any other vaccine regimen as approved by MOH<sup>6</sup> and 14 days have passed from the time of the second dose<sup>7</sup>) before he or she can perform any supervisory role.
12. **[Updated as of 8 November 2021]** Enterprises that are conducting ESSS are advised to nominate at least two Workers per outlet to perform the role of the Supervisor.
13. **[Updated as of 8 November 2021]** *This paragraph is no longer applicable.*

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<sup>5</sup> This includes wearing adequate personal protective equipment and maintaining appropriate infection prevention control procedures while conducting supervision.

<sup>6</sup> Please refer to the First Schedule of the Infectious Diseases (Mass Gathering Testing for Coronavirus Disease 2019 Regulations 2021) for the most updated information on the vaccination regimen and approved vaccines.

<sup>7</sup> Enterprises can consider asking Supervisors to verify their vaccination status via TraceTogether.

*Conduct of ESSS by Workers*

14. **[Mandatory]** Enterprises are required to ensure that their Workers shall:
- (1) be supervised<sup>8</sup> by a Supervisor whenever they carry out ESSS;
  - (2) use new ART test kits whenever they carry out ESSS; and
  - (3) properly dispose of used ART test kits after they have carried out ESSS<sup>9</sup>.

*Uploading of Test Results onto the SRS*

15. **[Mandatory]** Enterprises are required to upload the test results obtained by their Workers from ESSS onto SRS in accordance with the following:
- (1) **[Updated as of 1 November 2021]** if the test result is “AG+”, Enterprises are to upload the test result of that Worker onto SRS **no later than 12 hours** after the ESSS for that specific Worker is completed;
  - (2) if the test result is “AG-”, Enterprises are to upload the test result of that Worker **no later than 24 hours** after the ESSS for that specific Worker is completed; and
  - (3) the requirements set out under paragraphs 4 and 6 of the **Annex C**.
16. More details on the registration for an SRS account can be found at <https://go.gov.sg/tuition-enrichment-fet>.

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<sup>8</sup> This can be done in person or virtually.

<sup>9</sup> Used test kits should be double-bagged and tied before disposing them in closed bins (e.g. pedal bins).