

5 October 2021

Dear Enterprises

[UPDATED] FAST AND EASY TESTING FOR THE FOOD & BEVERAGE (F&B) SECTOR

1. Since 15 July 2021, the Fast and Easy Testing (“FET”) regime has been mandatory for all higher risk sectors, including **all dine-in enterprises**¹ in the F&B dine-in sector (**“Enterprises”**).
2. **By 27 September 2021, all individuals working in F&B outlets in malls**² **and all last-mile food delivery personnel**³ **will be included in the FET regime.** Enterprises which have already enrolled on FET can submit an amendment to their earlier declared numbers, to include the number of in-house last mile delivery personnel at <https://go.gov.sg/fet-kits>.
3. **From 13 September 2021, the frequency of the FET RRT will be increased to once every 7 days to allow for earlier detection and ringfencing of cases.** Enterprises must comply with the mandatory requirements set out in this updated notice. For avoidance of doubt, the mandatory requirements are specified in the paragraphs below prefaced with the words ‘**[Mandatory]**’.
4. For companies already onboarded to the FET regime, to facilitate the enhanced frequency of testing, 2-month supply of test kits will be delivered directly to Enterprises from 13 September. **Delivery for orders under the same UEN will be consolidated to the single delivery address.** Enterprises who require additional kits due to changes in the manpower numbers (e.g. to include last mile delivery personnel directly under their employment) can submit amendment orders at <https://go.gov.sg/fet-kits>.

Background

5. The purpose of the FET regime is to further reduce the risk of transmission of COVID-19 in settings with unmasked clients or where services are performed under prolonged and close contact with clients, or where there are frequent interactions with the community. Under the FET regime, enterprises are required to ensure that their employees and persons who work under their direction (e.g. contractors and subcontractors) undergo regular FET using the COVID-19 Antigen Rapid Test (“ART”),

¹ This includes Restaurants, Cafes, Food Courts, Coffee Shops, Hawker Stalls and retail liquor establishments operating under the pilot for bars and pubs. Enterprises include self-employed persons, stall holders and hawker business owners. Individuals who have recovered from a COVID-19 infection in the past 270 days are exempted from the FET Requirement.

² For F&B outlets in malls without dine-in who were previously not on FET, the ordering of kits and set up of SRS accounts will be done through the malls. Please fill in this form <https://go.gov.sg/vort-fetrtrt-registration-mallretail>.

³ Last mile delivery personnel refer to persons involved in the direct delivery of goods to residential addresses. F&B enterprises are responsible for ensuring in-house food delivery personnel undergo regular testing. This includes last mile delivery personnel under the employment of catering companies. Testing for third-party delivery personnel (e.g. delivery personnel working for food delivery platforms or third party logistics providers) will be coordinated by the platform logistics partner.

regardless of their vaccination status. Self-employed persons working in these settings should also ensure that they adhere to the FET regime.

6. The FET regime and the mandatory requirements set out in this notice are imposed on Enterprises under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020. Failure to comply with the requirements set out herein may result in prosecution and/or other enforcement action, including suspension/closure of operations⁴. Checks will be conducted by enforcement teams to verify if Enterprises have complied with the mandatory requirements set out in this notice.

FET Requirements for Enterprises

7. **[Mandatory]** All Enterprises must ensure that their employees⁵ and persons who work under their direction⁶ (collectively, “**Workers**”) undergo FET⁷ once every 7 days (the “**FET Requirement**”).
8. **[Mandatory]** After their Workers undergo FET, Enterprises shall verify⁸ that Worker’s test results.
9. Where the Worker has obtained an ‘AG+’ test result, Enterprises are strongly recommended to guide the Worker to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>.
10. To meet the FET Requirement, Enterprises are to conduct **Employer-Supervised Self-Swab (“ESSS”)** for their Workers. Details on how to conduct ESSS are set out in paragraphs 12 to 19 below. The costs for the ART kits used for ESSS and the training required for Enterprises to conduct ESSS will be borne by the Government until 31 December 2021.
11. Enterprises that operate small businesses such as hawkers, which are not able to organise supervised self-swabs on their own, may meet the FET Requirement by having their Workers undergo FET at one of the Quick Test Centres (“**QTC(s)**”). The relevant Government agencies will progressively reach out to Enterprises to provide more details on how their Workers can secure an appointment to undergo FET at a QTC. For this group, the costs for the services and ART kits used at the QTCs will also be borne by the Government until 31 December 2021. For other groups who are able to conduct

⁴ Enterprises are reminded to comply with the other requirements imposed under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020 and implement the Safe Management Measures (“**SMMs**”) as set out on the [COVID Gobusiness website](#). They are also reminded to comply with the relevant [SMMs](#) that have been set out by Enterprise Singapore (ESG), Housing & Development Board (HDB), Singapore Food Agency (SFA), Sport Singapore (SportSG), National Environment Agency (NEA), Ministry of Home Affairs (MHA), Singapore Tourism Board (STB) and Urban Redevelopment Authority (URA).

⁵ This refers to outlet employees, including both full and part time employees such as stall assistants and part-time stall assistants.

⁶ This includes contractors (e.g. cleaners), subcontractors, employees of contractors and subcontractors who work at the workplace. This also includes business owners and store managers that work at the workplace.

⁷ Enterprises are given flexibility on how to meet this requirement. For example, Enterprises can choose to have their Workers conduct Employer-Supervised Self-Swab (ESSS) themselves or have their Workers undergo a supervised ART self-swab at a Quick Test Centre (QTC).

⁸ Enterprises are required to inspect any physical test result slip, SMS or test kit evidencing the test result of the Worker. It would not be sufficient for Enterprises to rely on oral statements by Workers to fulfill this obligation.

ESSS but prefer having their Workers undergo FET at the QTCs, they will need to pay for the services and test kits.

Requirements for Enterprises conducting ESSS

12. ESSS involves Workers using an ART kit and performing a swab on themselves under the supervision of a trained supervisor (“**Supervisor**”). The swabbing and supervision can be done either at the workplace or virtually using tools such as video conferencing.
13. **[Mandatory]** To satisfy the FET Requirement, Enterprises conducting ESSS for their Workers shall:
 - (1) appoint an adequate number of Supervisors to supervise every Worker whenever they carry out the swabs on themselves;
 - (2) ensure that the Supervisor has satisfied the training requirements set out under paragraph 14 below and properly performs his or her supervisory role⁹;
 - (3) ensure that Workers comply with the steps set out in paragraph 17 below and properly perform the swabs on themselves;
 - (4) ensure that the test results obtained by Workers from ESSS are uploaded on the Swab Registration System (“**SRS**”) in accordance with the requirements set out under paragraph 18 below; and
 - (5) Ensure that the ART test kits used for ESSS are those that are set out on the Health Sciences Authority’s website at https://www.hsa.gov.sg/consumer-safety/articles/covid19_ARTselfests.
- 13A. Where the Workers have obtained an “AG+” test result while conducting ESSS, Enterprises are recommended to strongly encourage them to undertake a follow-up ART test and to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>. The follow-up ART test does not need to be carried out under supervision and the results do not need to be uploaded to SRS. Enterprises are to use self-sourced ART test kits for the follow-up ART test and not those that have been supplied by the Government under the FET regime.

Training for Supervisors

14. **[Mandatory]** Enterprises conducting ESSS shall ensure that their Supervisors have attended the 4-hour virtual Supervisory Training in ART Self-Swab that is conducted by the Ministry of Health’s (“**MOH**”) appointed training provider, HMI Institute of Health Sciences Pte. Ltd. (“**HMI**”) before they perform their supervisory role. If a Supervisor is above 50-years-old, Enterprises must ensure that he or she is fully vaccinated against

⁹ This includes wearing adequate personal protective equipment and maintaining appropriate infection prevention control procedures while conducting supervision.

COVID-19 (i.e. they received two doses of the COVID-19 vaccination under Singapore's national vaccination programme and 14 days have passed from the time of the second dose¹⁰) before they can perform any supervisory role.

15. Enterprises conducting ESSS are advised to nominate at most two Workers per outlet to undergo training to be a Supervisor. The training provided by HMI will equip Supervisors with the knowledge needed to supervise the conduct ESSS and a certificate of attendance will be issued to those who have completed it. The training provided by HMI is carried out daily from (a) 8am to 12pm, (b) 2pm to 6pm and (c) 6pm to 10pm on a first-come-first-served basis. Enterprises are advised to book their training slot directly with HMI at <https://go.gov.sg/hmi-supervisor-training> and to do so as soon as possible.
16. Upon successful registration and confirmation of the course, HMI will send an email notification with the web link for supervisors to attend the virtual training session. Please visit HMI's website at <https://hmi-ihs.com/supervisory-training-in-art-self-swab/> for latest details on the ESSS training.

Conduct of ESSS by Workers

17. **[Mandatory]** Enterprises are required to ensure that their Workers shall:
 - (1) be supervised¹¹ by a Supervisor whenever they carry out ESSS;
 - (2) use new ART kits whenever they carry out ESSS; and
 - (3) properly dispose of used ART kits after they have carried out ESSS¹².

Uploading of Test Results onto SRS

18. **[Mandatory]** Enterprises are required to upload the test results obtained by their Workers from ESSS onto SRS in accordance with the following:
 - (1) if the test result is "AG+", Enterprises are to upload the test result of that Worker onto SRS **no later than 30 minutes** after the ESSS for that specific Worker is completed;
 - (2) if the test result is "AG-", Enterprises are to upload the test result of that Worker **no later than 24 hours** after the ESSS for that specific Worker is completed; and
 - (3) the requirements set out under paragraphs 4 and 6 of **Annex A**.

¹⁰ Enterprises can consider asking Supervisors to verify their vaccination status via TraceTogether. If the supervisor above 50 years old is not fully vaccination, he will need to adhere to the additional PPE requirements when conducting supervisory duties. Additional PPE requirements include donning N-95 mask, gown, gloves of proper size, face shield or goggles and hair net (for individuals with long hair).

¹¹ This can be done in person or virtually.

¹² Used test kits should be double-bagged and tied before disposing them in closed bins (e.g. pedal bins).

19. More details on the registration for an SRS account can be found in paragraph 20 below or at www.enterprisesg.gov.sg/sector-testing.

Support for Enterprises conducting ESSS

20. The Government will be supplying ART kits to Enterprises until 31 December 2021. Enterprises who have yet to come onboard the FET regime are required to submit the relevant information using the form at <https://go.gov.sg/fet-registration-food> (“**Order Form**”) to order the ART kits. The ART kits will be scheduled for collection or delivery on a first-come-first-served basis. Enterprises shall only use the ART kits that are supplied by the Government for ESSS and shall not distribute, supply or sell them to any third-party. ART kits must be used with prudence and companies need to ensure that one employee only use one test kit for one cycle of RRT, unless the test result is AG invalid.
21. Enterprises with multiple outlets must consolidate orders to a single address for each UEN. Enterprises will be responsible for the dissemination of the test kits to their outlets. Please submit a single Order Form for each UEN¹³. The Point-of-Contact¹⁴ (“**POC**”) stipulated in the Order Form must be the Worker who will be responsible for both the self-collection of the ART kits and the uploading of test results onto SRS.
22. Enterprises are required to also provide the following information in the Order Form:
- a. Name of POC;
 - b. Full delivery address¹⁵ (street name, floor & unit number, postal code);
 - c. POC’s email address (to receive confirmation email);
 - d. POC’s local mobile number (to receive confirmation SMS);
 - e. Number of Workers.
23. After the submission of the Order Form, companies will be notified of the scheduled delivery or collection within the week. For the collection of kits, a confirmation email and SMS from a third-party vendor will be sent to your POC with the collection location and date. A further SMS will be sent when the ART kits are ready for collection, and the ART kits must be collected within 3 days upon receipt of this SMS. If the ART kits are not collected within 3 days from stipulated date of collection, it will be returned to

¹³ For Enterprises with multiple outlets under the same UEN, you may submit your request to create multiple SRS company accounts under the same UEN at <https://go.gov.sg/srs-account-creation>. However, there must be a unique email address used for each account as each email address can only be tied to one UEN. We will only create up to 3 company HR accounts per UEN. Enterprises without a UEN can indicate their NRIC in the UEN field instead.

¹⁴ Enterprises are also able to nominate an alternate POC if they wish to do so.

¹⁵ The delivery address indicated in the Order Form will be used to arrange for the direct delivery of test kits, or to allocate a collection point for the collection of test kits.

the warehouse, and an email will be sent to your POC to rearrange for a new delivery date, at a fee.

24. The information that is submitted on the Order Form will also be used by the relevant Government agencies to help Enterprises set up an SRS account. Once the SRS account has been set up, your POC will receive an email notification informing them about the creation of the SRS account and how to upload test results onto it.
25. Enterprises are responsible for ensuring the declared number of employees for each UEN is accurate in the Order Form and the corresponding number of tests are conducted every 7 days, with results properly uploaded, in line with the requirements in Para 16. As kit replenishment for each UEN is tracked against kit utilization and test results submission, kits will not be replenished if there are tests not done or results are not submitted.

Support from Enterprises

26. The fight against COVID-19 requires the collective effort of everyone in the community. We seek the support and understanding of all Enterprises during this period. We will continue to review and adjust the measures in line with the national posture for the health and well-being of the public and employees.
27. For more details on the FET regime, please visit www.enterprisesg.gov.sg/sector-testing.

Annex A: FET Test Results and the Management of Workers after ESSS

FET Test Results and the Management of Workers after ESSS




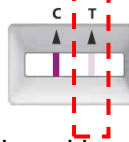

1. Workers will be required to undergo ART to satisfy the FET Requirement. ART kits will return one of three possible test results:
 - (1) negative or “**AG-**”;
 - (2) positive or “**AG+**”; or
 - (3) invalid or “**AG Invalid**”.

2. Workers that obtain an “**AG Invalid**” test result are required to immediately undergo a follow-up ART until they obtain an ‘**AG+**’ or ‘**AG-**’ test result. Both the first “**AG Invalid**” result and the follow-up test results must be submitted on SRS.

3. If a Worker undergoes ART at a QTC, they may be issued with a test result slip or sent an SMS stating the test result that they have obtained. Alternatively, the test results of these Workers can also be found on their TraceTogether or HealthHub phone applications.

4. If a Worker undergoes ART as part of ESSS, Image 1 below illustrates how the different test results will be shown on the SD Bio Sensor ART kit (which will be the ART kit distributed to Enterprises). Please note that the lines on the test kit cassette will appear in 15 – 30 minutes (“**Checking Window**”) after the specimen buffer has been added to the test well. Enterprises shall only upload the test results that are shown on the test kit cassette **during** the Checking Window onto SRS.

Image 1: Test results on SD Bio Sensor

Negative Test Result (‘AG-’)	Positive Test Result (‘AG+’)	Invalid Test Result (‘AG Invalid’)
 <p><u>Bold</u> marking at ‘C’ and <u>No</u> marking at ‘T’</p>	 <p><u>Bold</u> marking at ‘C’ and <u>Bold</u> marking at ‘T’</p>	 <p><u>No</u> marking at ‘C’ and <u>Bold</u> marking at ‘T’</p>
	 <p><u>Bold</u> marking at ‘C’ and <u>Faint</u> marking at ‘T’</p>	 <p><u>No</u> marking at ‘C’ and <u>No</u> marking at ‘T’</p>

5. If a Worker undergoes ART as part of ESSS and uses an ART kit other than the SD Bio Sensor ART kit, Enterprises are to refer to the manufacturer’s instructions on how to

interpret the test results obtained by their Workers and only upload the test results that are obtained pursuant to these instructions onto SRS.

6. If the Enterprise had wrongly submitted a “AG+” result for the Worker on SRS, Enterprises must use this form to submit the details and updated result of the Worker - <https://go.gov.sg/artpositivenoncompliance>.
7. Enterprises are strongly recommended to guide Workers that obtain “AG+” test results from ESSS to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>