

ADVISORY ON THE IMPLEMENTATION OF TRACETOGETHER-ONLY SAFEENTRY MODE FOR PUBLIC ENTERTAINMENT (PE) VENUES AND UPDATE OF SAFE MANAGEMENT MEASURES FOR PE VENUES

Dear Licensees,

Implementation of TraceTogether-only SafeEntry Mode for PE Venues

1. The Ministerial Task Force (MTF) has announced that TraceTogether-only SafeEntry (TT-only SE) will be made mandatory at all venues at which SafeEntry must be deployed, after everyone who wants a TraceTogether Token has had a chance to collect one at a community club or centre in their constituencies. The exact date for which TT-only SE will be mandated will be announced in due course and could be as early as January 2021. **When made mandatory, Category 3 PE-licensed venues that were permitted to resume operations must transit to TT-only SE.**

[Note: TT-only SE will replace SafeEntry. Individuals entering premises where TT-only SE is implemented will have to use either their TraceTogether App or TraceTogether Token to check in. Foreigners who are pass holders can register for the TraceTogether app using their FIN and/or collect their TraceTogether tokens from designated collection points.]

2. While you are currently not required to activate TT-only SE yet, you are advised to implement TraceTogether Token check-in mode at your venues now, if you have not done so. This will ensure a smoother transition for your business when TT-only SE is mandated.
3. For a step-by-step guide to set up TraceTogether Token scanning for your venue using either the SafeEntry (Business) Mobile App on a smartphone or SafeEntry (Business) Web App on a laptop connected to a 2D scanner, you may refer to <https://go.gov.sg/token-scanning>. Should you encounter any problem, you can submit a helpdesk query through the SafeEntry website.
4. In addition, you may also make use of the available posters at <https://go.gov.sg/ttonly-se-comms-kit> to educate your staff and customers on the upcoming TT-only SE requirements.
5. Please update the Police Licensing & Regulatory Department via email at SPF_PLRD_PELLD@spf.gov.sg after you have **implemented the Token check-in mode** at your PE-licensed venue, and the **date from which it was implemented**.

Update of Safe Management Measures for PE Venues

6. The **Safe Management Measures (SMMs)** for **Category 3 PE-licensed venues** that were permitted to reopen have been updated, as attached in **Annex A**. The updates are highlighted in yellow, and cover the following key areas:
 - Changes to the capacity limit of your venues and the maximum permissible group size that applies with the commencement of Phase 3 of reopening on 28 December 2020;
 - Clarification on the requirement for SafeEntry to be implemented at your PE-licensed venue; and

- Clarification that venues that sell food and beverages (F&B) and allow on-site consumption of F&B must have a separate section for these F&B activities, where the SMMs for F&B establishments will apply.
7. Other than the above, the additional measures in **Annex B** have also been updated; the updates are also highlighted in yellow. Operators are strongly encouraged to implement these additional measures to minimise the risk of COVID-19 transmission on their premises.
 8. All operators of these PE venues must comply with the COVID-19 (Temporary Measures) (Control Order) Regulations 2020 to provide a safe environment for all employees and customers. Operators should also refer to the following advisories and implement the appropriate measures:
 - a. Workplace-specific SMMs issued by MOM at <https://www.mom.gov.sg/covid-19/requirements-for-safe-management-measures>; and
 - b. F&B and Retail (e.g. general safety and crowd management) issued by ESG, HDB, SFA, STB and URA at <https://www.enterprisesg.gov.sg/covid-19/safe-distance> and <https://covid.gobusiness.gov.sg/safemanagement/sector/>.
 9. **Nightlife public entertainment venues must continue to remain closed, unless they have been selected to participate in the small-scale pilots led by the Ministry of Trade and Industry and the Ministry of Home Affairs.** Nightlife establishments that wish to pivot to other permitted businesses or exit the industry may visit <https://covid.gobusiness.gov.sg/faq> for more information on the support provided.

Liability and Responsibility of Licensees

10. PE operators who do not comply with the above requirements may be liable for an offence under the COVID-19 (Temporary Measures) Act 2020 and may face a fine not exceeding \$10,000 or imprisonment for a term not exceeding 6 months, or both, for the first offence. Higher penalties of a fine of not exceeding \$20,000 or imprisonment for a term not exceeding twelve months, or both, will apply for subsequent offences. Failure to comply with these requirements may also result in ineligibility for any Government support, such as rental rebates and wage support.
11. PE operators should also ensure that the requirements under the Public Entertainments Act, the rules and regulations made thereunder, and all licensing conditions imposed, are strictly complied with at all times. Any non-compliance with the relevant laws may result in regulatory action, including but not limited to prosecution and revocation of the PE licence.
12. Licensees are encouraged to regularly check the following websites and Regulation for the prevailing SMMs that apply for your venues:
 - a. GoBusiness website at <https://covid.gobusiness.gov.sg/safemanagement/sector/>;
 - b. SPF website at <https://www.police.gov.sg/e-Services/Police-Licences/Public-Entertainment-Licence>; and
 - c. the COVID-19 (Temporary Measures) (Control Order) Regulations 2020.

Contact Information

13. For further queries, please contact the Police Licensing & Regulatory Department at Tel: 6835 0000 or via email at SPF_PLRD_PELLD@spf.gov.sg.

SAFE MANAGEMENT MEASURES FOR PUBLIC ENTERTAINMENT VENUES

To resume business activities, all Public Entertainment (PE) operators must establish a system to implement and ensure adherence to the Safe Management Measures (SMMs) listed below:

1. For all PE venues
 - 1.1. Use SafeEntry¹ visitor management system to record the entry of all personnel (including employees, suppliers/contractors, and customers) entering the premises.
 - 1.2. Put up signs to remind employees and customers to observe all SMMs in place at all times.
 - 1.3. Implement a detailed monitoring plan to ensure compliance with SMMs and that issues are resolved in a timely manner (e.g. remedy of non-compliance, risk mitigation).
 - 1.4. Appoint Safe Management Officer(s) (SMO) to assist in the implementation, coordination and monitoring of the system of SMMs at the premises. Duties of the SMO include the training of other employees to engage customers to comply with SMMs, conducting inspections and checks to ensure that SMMs are complied with at all times; and keeping records of the checks which may be requested by the authorities. Where non-compliance of SMMs are found during the inspections, the SMO will also remedy the non-compliance with immediate action.
 - 1.5. Implement a follow-up plan with precautionary measures in the event of a confirmed case, including immediately vacating the premises where the confirmed case had worked and thorough cleaning and disinfecting all relevant on-site areas and assets that were exposed to confirmed cases, in accordance with National Environment Agency (NEA) guidelines found at <https://www.nea.gov.sg/our-services/public-cleanliness/environmental-cleaning-guidelines>.
 - 1.6. In the event of a confirmed case among the employees or customers, the operator must inform Police Licensing & Regulatory Department (PLRD) immediately and temporarily suspend all operations. All employees who had been in close contact with the confirmed case shall be placed on Leave of Absence for 14 days (if not already issued with a Quarantine Order by MOH).
 - 1.7. PE venues that provide food and beverages (F&B) must ensure that its F&B operations form only an ancillary component of the business operations (i.e. primary activity is to provide PE), and these F&B activities occur within a separate section of the premises.

¹ More information on SafeEntry and a full list of places where SafeEntry must be deployed can be found at <https://www.safeentry.gov.sg/deployment>. Visitors may check-in to SafeEntry using their TraceTogether App, SingPass Mobile app, or other QR code apps, or by presenting their TraceTogether Token or NRIC/FIN/other IDs to be scanned. Businesses should not decline entry to visitors unless the individual does not use these modes for check-in and refuses to provide particulars to assist with manual entry.

1.8. Areas used for the F&B activities (i.e. the sale and consumption of F&B) must be clearly demarcated and SMMs applicable to F&B establishments must be complied with at all times by all persons using the areas.

2. Specific to amusement centres

2.1. The number of persons within the premises must comply with the occupancy limit of one person per 10* square metres (sqm) of Gross Floor Area (GFA).

**With effect from 28 December 2020, the number of persons within the premises must comply with the occupancy limit of one person per 8 sqm of GFA.*

2.2. Game machines must be placed sufficiently far apart with clear demarcation of a space around each machine meant for a group of up to **five**[#] customers using it to ensure they maintain a safe distance of at least one metre away from other groups of customers and no mixing of different groups of customers. If a series of game machines are attached together, there must be demarcation for alternate machines not to be used, such that safe distancing can be maintained.

*#With effect from 28 December 2020, this will be a group of up to **eight** customers.*

2.3. Queue lines must be clearly demarcated for each game machine, to ensure at least one metre spacing between customers or groups of customers.

2.4. Game machines and tokens must be cleaned and disinfected between peak periods, and at the end of the day.

2.5. For amusement centres with unique concepts [e.g. virtual reality (VR) and escape rooms]:

2.5.1. All used equipment must be cleaned and disinfected at the end of each session for each customer, before the next customer uses them. This also applies if the equipment is transferred from one customer to another during a game.

2.5.2. Safe distancing must be maintained at all times, by clearly demarcating spaces at least one metre apart for each group of up to **five**[#] customers at common areas, and limiting the use of each room to a group of up to **five**[#] customers at any time, with no mixing of different groups of customers.

*#With effect from 28 December 2020, this will be a group of up to **eight** customers.*

3. Specific to computer games centres

3.1. The number of persons within the premises must comply with the occupancy limit of one person per 10* sqm of GFA.

**With effect from 28 December 2020, the number of persons within the premises must comply with the occupancy limit of one person per 8 sqm of GFA.*

3.2. Safe distancing must be maintained at all times, by maintaining at least one metre spacing between tables/terminals, and clearly demarcating alternate tables/terminals not to be used.

3.3. Computer equipment and terminals must be cleaned and disinfected at the end of each session for each customer, before the next customer uses them.

4. Specific to snooker / billiard saloons

4.1. The number of persons within the premises must be capped at 50 persons or 25% of its original capacity measured by the premises' occupant load^{**}, whichever is lower, at any time.

*****With effect from 28 December 2020, the number of persons within the premises must be capped at 100 persons or 50% of its original capacity measured by the premises' occupant load, whichever is lower, at any time.***

4.2. Safe distancing between customers must be maintained at all times, by maintaining at least one metre spacing between tables, and clearly demarcating alternate tables not to be used.

4.3. All equipment (such as cue sticks, balls, and tables etc) must be cleaned and disinfected at the end of each session for each customer, before the next customer uses them. Customers must not exchange cue sticks during the game.

5. Specific to paintball game centres

5.1. The number of persons within the premises must be capped at 50 persons or 25% of its original capacity measured by the premises' occupant load^{**} (within the indoor premises), whichever is lower, at any time.

*****With effect from 28 December 2020, the number of persons within the premises must be capped at 100 persons or 50% of its original capacity measured by the premises' occupant load (within the indoor premises), whichever is lower, at any time.***

5.2. All individuals must wear a mask at all times within the premises, unless the individual is participating in a paintball game.

5.3. All customers must be separated by at least 2 metres from each other during a paintball game.

5.4. Safe distancing must be maintained at all times, by clearly demarcating spaces for each group of up to **five**[#] customers for paintball games, and alternate lanes of at least one metre apart to be used for target paintball shooting. There should be no mixing between different groups of customers at all times.

#With effect from 28 December 2020, this will be a group of up to eight customers.

5.5. Queue lines must be clearly demarcated for each lane for target paintball shooting, to ensure at least one metre spacing between customers or groups of customers.

5.6. All paintball equipment (e.g. paintball guns, vest, and facial masks) must be cleaned and disinfected at the end of each session for each customer, before the next customer uses them. This also applies if any equipment is transferred from one customer to another during a paintball game, or target paintball shooting.

6. Specific to axe-throwing centre

6.1. The number of persons within the premises must comply with the occupancy limit of one person per 10* sqm of GFA.

**With effect from 28 December 2020, the number of persons within the premises must comply with the occupancy limit of one person per 8 sqm of GFA.*

6.2. Safe distancing must be maintained at all times, by clearly demarcating alternate lanes of at least one metre apart to be used.

6.3. Queue lines must be clearly demarcated for each axe-throwing lane, to ensure at least one metre spacing between customers or groups of customers.

6.4. Axes and related equipment must be cleaned and disinfected at the end of each session for each customer, before the next customer uses them. This also applies if the axe or related equipment is transferred from one customer to another during a game.