

Company	PROMINDS PTE LTD
Digital Solution Name & Version Number¹	One-Stop Document Access - Lite (2 Users)
Appointment Period	04 February 2021 to 03 February 2022
Extended Appointment Period²	04 February 2022 to 03 February 2023

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software One-Stop Document Access Lite Features Included: -Up to 2 Basic M365 Users -Office Online -Up to 2 Customized Teamsites -Metadata, Versioning, Mobile Access -100Gb Storage per teamsite -Microsoft Teams -Cloud Backup -Corporate Domain For Logging In (.biz)		Per Year	1.00		
2) Hardware Not Applicable					
3) Professional Services Services Included: -1x Migration Service -Up to 2 Restorations -Post-sales Phone Support		Per Year	1.00		
4) Training 1x Training Included: -Uploading & Downloading -Metadata Tagging -Versioning -Microsoft Teams		Per Implementation	1.00		
5) Others Not Applicable					
Total				\$ 3,336.00	\$ 2,112.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

* Qualifying cost refers to the supportable cost to be co-funded under the grant