

<b>Company</b>	Aggregate Consultancy Services Pte. Ltd.
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	Aggregate Cloud Accounting Software (Xero) - Package D (Premium Plus)
<b>Appointment Period</b>	25 November 2021 to 24 November 2022
<b>Extended Appointment Period<sup>2</sup></b>	25 November 2022 to 24 November 2023

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Xero Premium subscription for 1 Year: - Unlimited no of users - Invoices and Quotations - Bills and Purchase Orders - Inventory (Products and services) - Fixed Assets - Banking and bank statement reconciliation - Multiple currencies - Peppol / Invoice Now ready - Taxation and GST - Financial Reports - Capture bills and invoices with Hubdoc		per Year	1.00		
2) Hardware Not Applicable					
3) Professional Services Basic Xero Setup: - Understanding general business requirement - Set up business profile and user ID of key personnel - Set up basic configuration of user access level - Set up GST functions - Set up Chart of Account - Set up Peppol E-Invoicing (to send / receive invoices) - Customisation of Dashboard - Customisation of quotation, invoices and purchase orders - Customisation of reports - Linking of bank accounts - Setup Hubdoc receipt management apps  Accounting Data Migration: - Import of Opening Balance for Balance Sheet, Profit and Loss - Import of outstanding Account Receivable (up to 100 invoices) - Import of outstanding Account Payable (up to 100 invoices) - Import of Fixed Assets data (up to 100 listing) - Import of Customer and Supplier data (up to 100 listing) - Set up conversion balance  Advanced Xero Setup and Support: - Design custom workflow process for various departments - Design user / task specific permission access level for financial transaction approval / governance in Xero system - Set up pay runs to manage payrolls - Set up Xero Projects module		per Manday	2.00		
		per Manday	2.50		
		per Manday	1.50		
4) Training					

<p>Customised on site training:</p> <ul style="list-style-type: none"> <li>- Up to 8 hours / day for up to 3 participants</li> <li>- Hands on learning</li> <li>- Organisation, financial and user access module</li> <li>- Reporting module</li> <li>- Bank Reconciliation module</li> <li>- Accounting procedure and governance system</li> <li>- Effective quotation, invoicing and payment collection</li> <li>- Automatic invoice and bills reminder</li> <li>- Useful tips and case studies</li> <li>- Conducted by Certified Accountant / Fraud Examiner / Xero certified trainers</li> </ul>		per Manday	1.50		
<p>5) Others Not Applicable</p>					
<b>Total</b>				\$ 6,720.00	\$ 6,720.00

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

\* Qualifying cost refers to the supportable cost to be co-funded under the grant