

Company	Beaufort Tax Consultants Pte Ltd
Digital Solution Name & Version Number¹	Beaufort-Xero Solutions Version Global version - XERO Premium Global Version Package D (Existing Company need some customisation)
Appointment Period	05 March 2020 to 04 March 2021
Extended Appointment Period²	05 March 2021 to 04 March 2022

wef. 30 April 2020

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software					
Subscription (unlimited user) - Premium (Multi-currency) Plan Features Includes: + Multi-currency, + Dashboard Settings, + Organisation Settings and Users Permissions, + Contacts (Customers, Suppliers, Employees), + Financial Settings (Chart of Accounts, Receivables, Payables, Fixed Assets and Inventory), + Invoice Settings (Invoice, Credit Notes, Reminders and Statement of Accounts), + Expenses Settings (Purchase Order, Bills and Expense Claims), + Set Up Bank Account Feeds, + Bank Reconciliation, + Reports (GST Form 5, GST Audit, Income Statement, Balance Sheet, Cashflow Statement, Receivable Reports, Payable Reports etc).		per month	12.00		
Peppol E-invoicing service (unlimited invoice for 1st year).		per month	12.00		
2) Hardware Not Applicable					
3) Professional Services					
General Set-Up/ Implementation Includes: + Organisation Settings and up to FIVE Users Permissions, + Financial Settings (Chart of Accounts, Receivables, Payables, Fixed Assets and Inventory), + Simple Template for Invoice, Credit Notes, Reminders and Statement of Accounts, + Set Up Bank Account Feeds, + Customised Invoice, Quotation & Statement of Accounts.		per setup	1.00		
Customise Chart of Accounts (by Service/Product Category, By Locations and/or By SalesPerson).		per manday	3.75		
Customise Financial/ Accounting Management Report (up to THREE reports)		per report	3.00		
Migration of Data (Up to 1 Years Historical Data): Historical general ledger transactions, Historical accounts receivable transactions, Historical accounts payable transactions, Inventory listing, Fixed Asset Listing, Customers information, Suppliers' information.		per setup	1.00		

4) Training					
Interactive Training Up to FOUR Users for Basic/ Intermediate/ Advanced Features includes:- BASIC Level: + Xero Account Setup (Financial and Organisational Settings), + Set Up A Bank Account & Credit Card Feeds, + Issue A Quotation / Invoice / Credit Notes, + Expenses (includes Purchase Order / Bills), + Contact List (Customer/Supplier/Employee). INTERMEDIATE Level: + Bank Reconciliation, + Fixed Assets, + GST (Set-Up, Prepare Report and Filing), + Other Management Reports. ADVANCED Level: + Inventory System, + Budgeting, + Tips and Tricks to improve efficiencies, + Other Tasks.		per manday	3.00		
5) Others					
Not Applicable					
Total				\$ 16,040.00	\$ 12,340.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant