Company	Bizibody Technology Pte Ltd
Digital Solution Name & Version Number	CLIO -Package D: 4 Users Clio Manage (Boutique) and Xero
Appointment Period	2 May 2019 to 15 January 2021

wef. 8 June 2020

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (S$)	Unit	Quantity	Subtotal (S$)	Qualifying Cost * (S$)
1) Software / Subscription fee Subscription Access of 1 year includes: Clio Manage, Clio Mobile App, software upgrades from Clio		per user	4		
2) Hardware Not Applicable					
3) Professional Services Clio Manage Needs analysis, project scoping Set up – user setup, system configuration and consultation, matter number format configuration, design and creation of electronic stationery, set up users, departments, task codes, security, banks, charge out rates, clio mobile app, integration with Google/ Outlook/ Calendar/ Dropbox, liaison with Clio		per hour	10		
4) Training Clio Manage Session 1: Overview, navigation, search, client, matters, calendar, time recording, disbursements, custom fields, document automation Session 2: Invoicing receipts, management reports Post-implementation handholding and support		per hour	10		
5) Others Xero accounting software (only 1 needed per firm) Xero set up and training		per year per hour	1 5		
			Total	$ 8,824.00	$ 7,324.00

* Qualifying cost refers to the supportable cost to be co-funded under the grant