

Company	CANON SINGAPORE PTE. LTD
Digital Solution Name & Version Number¹	THEREFORE Version 2020 - Therefore-in-e-Cloud Package 5 (Up to 30 users)
Appointment Period	19 November 2020 to 18 November 2021
Extended Appointment Period²	19 November 2021 to 18 November 2022

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software This package is inclusive of: *up to 30 users (20 named user licenses, 10 concurrent user licenses) *12 months subscription (licenses to be renewed in subsequent years) *1 year of unlimited phone and email support *up to 300GB storage (each user comes with a free 10GB storage which can be shared across all users) -Full Text Optical Character Recognition -Set up of up to 5 categories and up to 8 index fields/per category -Up to 2 workflows -Version Controls -Permission Controls -Audit Trail -Up to 2 Purging Policies -Plugins for Microsoft Applications		per package	1.00		
2) Hardware Not Applicable					
3) Professional Services -Setup and configuration (Up to 23 mandays)		per implementation	1.00		
4) Training -1 Key User Training, 1 Site Admin Training (total up to 1 day for both)		per training	1.00		
5) Others Not Applicable					
Total				\$ 25,800.00	\$ 25,800.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

* Qualifying cost refers to the supportable cost to be co-funded under the grant