

<b>Company</b>	TNB GLOBAL OUTSOURCE PTE LTD
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	Intuit QBO - QUICKBOOKS ONLINE ESSENTIAL
<b>Appointment Period</b>	19 November 2020 to 18 November 2021
<b>Extended Appointment Period<sup>2</sup></b>	19 November 2021 to 18 November 2022

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software					
QBO Software Subscription fee plus per company		per month	12.00		
2) Hardware					
Not Applicable					
3) Professional Services					
One to one on boarding included 3 hours per setup capped at 2 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO.		per session	1.00		
[FOC] One to One post implementation support		per hour	1.00		
[FOC] Quickbook online 1 year phone and email support - 10 transactions monthly		per month	10.00		
4) Training					
Sales Management - Module 1 Training included 2 hours per session capped at 2 pax included personalised training in navigating the dashboard and features. - Setting up customer and suppliers listing - Enter customer invoices and supplier bills - Receive payment and pay bill - Enter delivery order and customise the forms		per session	1.00		
Accounting Management Training -Module 2 Running Reports included 3 hours per session capped at 2 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO included: • Balance sheet • Differences between the balance sheet and income statement • Cash flow statement • Trial Balance • Various management report • Customizing a report according to client's business need - Creation of chart of accounts - Opening balance or data migrating/ Fixed Assets / Bank reconciliation • Setting up products and services • Importing products and services • Setting up billable expenses and time • Working with time tracking • Setting up other list • GST setting up		Per session	1.00		

Accounting and Sales Management- Module 3 for Inventory Training 1 hour capped at 2 pax – Product costing, managing product & services and stock valuation method. How system can control inventory quantity on hand and valuation.		per session	1.00		
5) Others Not Applicable					
<b>Total</b>				\$ 3,980.00	\$ 3,980.00

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

\* Qualifying cost refers to the supportable cost to be co-funded under the grant