

Company	TNB GLOBAL OUTSOURCE PTE LTD
Digital Solution Name & Version Number¹	Intuit QBO - QUICKBOOKS ONLINE ENTERPRISE
Appointment Period	19 November 2020 to 18 November 2021
Extended Appointment Period²	19 November 2021 to 18 November 2022

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software QBO Software Subscription fee plus per company included E invoicing up to 15 transactions		per month	12.00		
2) Hardware Not Applicable					
3) Professional Services One to one on boarding included 3 hours per setup capped at 4 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO.		per setup	1.00		
[FOC] One to One post implementation support		per hour	1.00		
[FOC] Quickbook online 1 year phone and email support - 12 transactions monthly		per month	12.00		
4) Training Sales Management Training- Module 1 included 3 hours per session capped at 4 pax included personalised training in navigating the dashboard and features. - Setting up customer and suppliers listing included E invoicing - Enter customer invoices and supplier bills - Receive payment and pay bill - Enter delivery order and customise the forms and customisation of AR report . How to track income & expenses in the system		per session	1.00		

<p>Accounting Management -Module 2 Training included Running Reports included 3 hours per session capped at 4 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO included:</p> <ul style="list-style-type: none"> • Balance sheet • Differences between the balance sheet and income statement • Cash flow statement • Trial Balance • Various management report • Customizing a report according to client's business need - Creation of chart of accounts - Opening balance or data migrating/ Fixed Assets / Bank reconciliation • Setting up products and services • Importing products and services • Setting up billable expenses and time • Working with time tracking • Setting up other list • GST setting up 		Per session	1.00		
<p>Accounting and Sales Management- Module 3 for Inventory Training 1 hour – Product costing, managing product & services and stock valuation method. How system can control inventory quantity on hand and valuation.</p>		Per session	1.00		
<p>Accounting and Sales Management- Module 4. Other Tasks included 3 hours per session capped at 3 pax</p> <ul style="list-style-type: none"> • Setting up additional users • Paying GST • Automating recurring transactions • Handling fixed asset schedule and depreciation • Finding information in QuickBooks • Setting up an account for online banking • Setting up banking rules • Downloading online banking transactions 		per session	1.00		
<p>Accounting and Sales Management- Module 5 for 2 hours Opening Balance Support and data migration</p>		per session	1.00		
<p>5) Others Not Applicable</p>					
Total				\$ 6,380.00	\$ 6,380.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant