Company	TNB GLOBAL OUTSOURCE PTE LTD
Digital Solution Name & Version Number <sup>1</sup>	Intuit QBO - QUICKBOOKS ONLINE CUSTOMISED SYSTEM
Appointment Period	19 November 2020 to 18 November 2021
Extended Appointment Period <sup>2</sup>	19 November 2021 to 18 November 2022

## Standard Packaged Solution (ie. Minimum items to be purchased)

	Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
	Software  QBO Software Subscription fee plus per company included E invoicing up to 50 transactions		per month	12.00		
2)	Hardware Not Applicable					
3)	Professional Services A) Onboarding and Implementation 3 hours capped at 5 pax • Set up Chart of Accounts • Accounts Payable and Receivable setting up • Sales Management system setting up Delivery Order, E- Invoicing and Quotation setting up • Manage user and limitation of access • Opening balance entry/ data migration • Multi-Currency • API Integration set up		per session	1.00		
	B) Implementation and Setting up included 3 hours capped at 5 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO		per session	1.00		
	[FOC] One to One post implementation support		per hour	1.00		
	[FOC] Quickbook online 1 year phone and email support - 12 transactions monthly		per month	12.00		
4)	Training Sales Management Training- Module 1 included 3 hours per session capped at 5 pax for personalised training in navigating the dashboard and features. • Setting up customers and suppliers listing included E invoicing • Enter customer invoices and supplier bills • Receive payment and pay bill • Enter delivery order and customise the forms and customisation of AR report . How to track income & expenses in the system		per session	1.00		

Accounting Management -Module 2 Training for Running Reports included 3 hours per session capped at 5 pax Financial accounting overview and how to manage business finances & cash flow successfully including analyse the report and budget generated by QBO included:  • Balance sheet • Differences between the balance sheet and income statement • Cash flow statement • Trial Balance • Various management report • Customizing a report according to client's business need • Creation of chart of accounts • Opening balance or data migrating/ Fixed Assets / Bank reconciliation • Setting up products and services • Importing products and services • Setting up billable expenses and time • Working with time tracking • Setting up other list • GST setting up	per session	1.00		
Accounting and Sales Management- Module 3 for Inventory and Work In Progress Training 3 hours capped at 5 pax – Product costing, managing product & services and stock valuation method. How system can control inventory quantity on hand and valuation. Project costing and how construction will benefit from QBO . The topic included work in progress and progress billing by using QBO. GST impact on construction project basis especially retention money.	per session	1.00		
Accounting and Sales Management- Module 4. Other Tasks included 3 hours per session capped at 5 pax  • Setting up additional users  • Paying GST  • Automating recurring transactions  • Handling fixed asset schedule and depreciation  • Finding information in QuickBooks  • Setting up an account for online banking  • Setting up banking rules  • Downloading online banking transactions	per session	1.00		
5) Others Not Applicable		Total	\$ 8,280.00	\$ 8,280.00

<sup>&</sup>lt;sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999 <sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period") \* Qualifying cost refers to the supportable cost to be co-funded under the grant