

Company	Enable Consulting Pte Ltd
Digital Solution Name & Version Number¹	Enable Consulting HRSS – Payroll Outsourcing - Up to 30 employees
Appointment Period	16 March 2023 to 15 March 2024
Extended Appointment Period²	16 March 2024 to 15 March 2025

wef. 6 July 2023

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software					
HRMS Subscription (Up to 30 employees):					
1) Personnel Module & Mobile App					
2) Payroll Module & Mobile App					
3) Leave Module & Mobile App					
4) Claims Module & Mobile App					
Payroll Outsourcing Services (Up to 30 employees):					
1) Monthly payroll processing					
2) Single Payrun					
3) Generate online bank file					
4) Prepare CPF Submission and statutory funds		Per Year	1.00		
5) Generate pay slips (via e-Pay)					
6) Employee self-service on Pay slips, Leave & Claims					
7) Year-End IR8A Submission					
8) Government paid leave reimbursements submission					
9) Generate payroll reports (PDF Format)					
- Payroll Summary					
- Generate bank listing and/or upload bank txt file -					
Basic pay reconciliation (if required)					
- Cheque, cash, or on-hold listings (if required)					
- CPF detail reports and upload text files					
2) Hardware					
Not Applicable					
3) Professional Services					
1. System Implementation Charges for Personnel, Payroll, Leave and Claims Modules					
- System setup, requirement study, one-time migration for YTD personnel data master, installation, UAT, parallel run, go-live support by consultants offsite					
- Data Conversion of YTD Leave Records					
- Data Conversion of YTD Claims Records					
- Data Conversion of YTD Payroll Records		Per Manday	4.00		
2. Needs Analysis					
3. End-User manual will be provided					
4) Training					
Not Applicable					
5) Others					
Not Applicable					
Total				\$ 12,560.00	\$ 12,560.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant