

Company	teamWork APAC Pte. Ltd.
Digital Solution Name & Version Number¹	TWCSS - teamWork Corporate Secretarial Solution - Package 2 (100 Active Company Count + 3 PMS User Licenses)
Appointment Period	28 December 2023 to 27 December 2024
Extended Appointment Period²	28 December 2024 to 27 December 2025

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software - Licensing of Base System (1 User License) - Corporate Secretariat - 100 Active Company Count - Dashboard Reporting - Calendar and Schedule - Centralised Database - Tracking of Due Dates - Template Generation - Report Generation - Real-time Maintenance of Registers Note: Additional active company count pricing for 2 years as below (charged in blocks of 5): 1 to 100: \$100 per 5 active company count 101 - 200: \$75 per 5 active company count 200 & above: \$50 per 5 active company count Practice Management System - Licensing of Base System (3 User Licenses) - Dashboard Reporting - Calendar & Schedule - Centralised Database - Tracking of Due Dates - Project & Task Management - Client Activity Tracking - Timesheet & Budgeting Management - Mass Communications - Leads Management - Financial & Billing Management - KYC & Due Diligence - User & Entity Portfolio Segregation & Configurations Note: Additional user licenses will be charged at \$500 per user license for 2 years. Year 1: \$250 Year 2: \$250		Year	2.00		
2) Hardware Not Applicable					
3) Professional Services - System Configurations and User Set-up (for Year 1 only) - Email Account Configuration (AWS) - Data Migration (unlimited Active Company Count) - Company / Client Settings		Man Day	8.00		
4) Training - On-Boarding Session x 1 (for Year 1 only) - TWCSS User Training x 5		Man Day	2.60		
5) Others Not Applicable					
Total				\$ 16,800.00	\$ 16,800.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant